

Manchester Communication Academy

Appeal Against
Admissions Decision



with you, for you, about you.

Appeal Against Admissions Decision for September 2021

Part 1 (To be completed by parent – see notes attached)

Child's First Names(s)	
Child's Last Name	
Child's Date of Birth	
Child's Gender	Male/Female (please circle)
Address	
Postcode	
Contact Telephone Number	
Email address (Parent)	
Primary school currently attending	
Name of school allocated by Local Authority	

I wish to appeal against the decision NOT to offer my child a place at Manchester Communication Academy for the following reasons:

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(Please continue on a separate sheet if necessary)

The Appeal Hearings will take place on **16th June 2021**. You will be sent further details once your Appeal has been received.

Is an interpreter required? Yes/No (please circle)

If you would like the Clerk to arrange an interpreter for you, which language do you speak?

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Signature of Parent/Carer Date

Name of Parent/Carer

Notes for Parents

Appeal against admission decision – Primary to Secondary school transfer September 2021

If your child has been refused a place at the school of your choice, or you are unhappy with the school allocated to your child, you have the right of appeal against the decision to the Independent Appeals Panel in accordance with the School Admission Appeals Code. The panel members will include people who have experience in education and are acquainted with education conditions in Manchester.

Your completed form should be returned to:

Mrs Andrea Grant
Assistant Principal (Safeguarding)
Manchester Communication Academy
Silchester Drive
Harpurhey
Manchester
M40 8NT

All Appeals should be returned to the Academy by **21st May 2021** .

The Academy will administer all Appeal arrangements. All Appeals should include any additional documentation or information; such as letters from Doctors/Consultants/Social Workers to support your reasons for choosing Manchester Communication Academy. **Appeal Hearings will take place on 16th June 2021 at Manchester Communication Academy** (subject to Covid restrictions).

Appeal Decisions

The decision of the Independent Appeals Panel is binding upon the admission authority – Manchester Communication Academy.

In coming to their decisions, Appeal Panels have to take into account:

1. The wishes of the parent/carer
2. The arrangements for admissions published by the Governors, including the number of children to be admitted, the criteria for admissions and the arrangements for admitting students in the event of there being more applicants than places (Oversubscription Criteria).